EMERGENCY FAMILY ASSISTANCE
JOB DESCRIPTION

Job Title: Food Bank Worker (Temporary)¹

Work Site: 1575 Yarmouth, Boulder, CO 80304

Hours of Work: Approximately 20 hours per week. This person will work 5 days per week, approximately one 4 hour shift per day, with a specific schedule/amount of weekly hours determined by their supervisor and based on evolving EFAA needs. Regular and timely attendance is an essential function of this job. Afternoon shift: Monday, Tuesday, Wednesday and Friday- 12:30 to 4:30 pm. Thursday- 1:45 to 6 pm.

Reports to: Food Bank Manager/Food Bank Assistant

Mission: Help those in our community whose immediate needs for food, shelter, and other basic necessities cannot be adequately met by other means and support their efforts toward financial stability or self-sufficiency.

Organization:
For 100 years, EFAA has been a locally operated community safety net for families in times of need. EFAA is a key resource in the community for food and financial assistance in response to the CVOID outbreak and the resulting economic hardships experienced by local residents.

General Statement of Duties:
This position is a temporary position as a Food Bank Worker, reporting to the Food Bank Manager/Food Bank Assistant.

¹ Definition: An employee who is hired in a job established for a temporary period or for a specific assignment. By definition, temporary employees work for a limited period of time to complete a specific work assignment, with no expectation of continued work. Temporary employees are not eligible for EFAA benefits, including holiday pay, PTO, medical insurance, or other benefits. Temporary employees are eligible for workers compensation benefits. Temporary employees may not work more than nine months in a 12 month period. One day worked in a month counts as a full month in the nine-month period.
Duties may include, but are not limited to:

- Carry out the functions of their specific station/task area in terms of packaging food into ‘grab and go bags’, handling distribution to participants at a distance, stocking and replenishing from food storage areas.
- Maintain safe and clean food environment
- Follow all COVID sanitary protocols.
- Lifting 30 lbs. or more

Required Qualifications:

- This is a physical job, including ability to lift and carry 30 or more pounds, stay on your feet for 4 hours shifts, and complete repetitive tasks on and ongoing basis.
- From public health guidance:
  - EFAA will screen on underlying health and other vulnerabilities to identify those that should follow State instructions to self-isolate
  - Anyone experiencing cold or flu-like symptoms of exposed to anyone under self-quarantine or presumptive COVID positive.
  - Anyone who has recently (within last 14 days) traveled internationally, out of state, or to mountain communities (including Pitkin, Eagle, Summit, and Gunnison Counties)
- Willing to have temperature screen taken at the start of each shift and wear a mask during shift.

Working Environment, Physical Activities and Equipment Used:  Physical agility to perform all aspects of the job including standing, sitting, walking, and/or the ability to lift 30 pounds. Regularly required to lift, bend, and carry items including unloading trucks, vehicles, stocking shelves, etc. Full range of body motion. Office environment requires regular use of computer for data input and other work.

Compensation: Temporary food bank workers hourly wage: $15/hour

How to Apply: Please provide your contact information to Tracy@efaa.org

This job description is not intended as a comprehensive listing of duties or activities, duties, or responsibilities that are required of the employee. EFAA retains the right to revise this job description at any time.