

Good CDC reference is here:

https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fif-you-are-sick%2Fend-home-isolation.html

EFAA COVID PROTOCOLS

August 18, 2021

A. Guiding principles:

- Follow evolving CDC, State and County guidance
- Protect workplace safety while returning to pre-COVID service protocols where possible and desirable
- Create a safe and welcoming place for participants, staff and volunteers
- Allow for greater emergence from pandemic protocols for vaccinated staff/volunteers

At EFAA, we support a culture of shared responsibility and encourage all staff & volunteers to act conservatively in the interest of keeping our EFAA community safe and healthy.

Based on current Boulder County Public Health and State of Colorado guidance:

B. General office protocols for staff and volunteers

For fully vaccinated staff and volunteers:

- Masks are optional in all outdoor settings and indoor shared public spaces (hallways, breakroom, kitchen, cubicle area, etc.), upon verification of vaccination status
- Staff send copy of vaccination to Laura (HR Manager) and volunteers to Sue (Director of Volunteer Services)

For unvaccinated staff and volunteers

- Masks required for all indoor shared public spaces
- For outdoor settings, unvaccinated staff and volunteers are not required to wear a mask unless they are unable to maintain social distancing

For everyone

- Practice kindness and respect other's preferences for mask wearing while in meetings or in close contact.
- Refrain from physical contact like handshakes or hugs and greet others from a safe distance
- Take time to reflect and consider your own comfort level with different activities and practice communicating your boundaries and preferences in an affirmative way by expressing what you are comfortable with as opposed to what you are not comfortable with.
- Do not assume others' have the same safety concerns & boundaries related to COVID-19 as your own.
- Keep in mind that others' reasons for what they are or are not comfortable with are highly personal and they may not wish to share that information.

COVID diagnosis / close contact/ symptoms protocols

- **If staff/volunteer tests positive** for COVID: Mandatory reporting to supervisor; Supervisor advises Director and ED and alerts staff/volunteers in close contact.

- 10 day quarantine from test or onset of symptoms and 24 hours with no fever without the use of fever-reducing medications and other symptoms of COVID-19 are improving*

*Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation

Note that these recommendations do not apply to people with severe COVID-19 or with weakened immune systems (immunocompromised). Supervisor advises Director and ED and alerts staff/volunteers in close contact

- If staff/volunteer has close contact with someone who tests positive:

Mandatory reporting to supervisor

Per new CDC guidance, fully vaccinated people should get tested 3-5 days after your exposure, even if you don't have symptoms. You should also wear a mask indoors in public for 14 days following exposure or until your test result is negative. You should isolate for 10 days if your test result is positive.

Unvaccinated people required to self-quarantine for 14 days after their last exposure to that person, watch for symptoms and advised to get tested as appropriate.

Staff should report their COVID test results to their Supervisor. Volunteers should report their COVID test results to Sue, Director of Volunteer Services prior to returning onsite

- If staff / volunteer are unwell / experiencing COVID-like symptoms: please do not work on site. Obtain a COVID test if you have related symptoms.

- Do not return to work on site until you have received a negative COVID test
- Once you receive a negative test result, you may return to work on site, but please wear a mask if you are still experiencing symptoms.

Staff should report their COVID test results to their Supervisor. Volunteers should report their COVID test results to Sue, Director of Volunteer Services prior to returning onsite

C. In-Person meetings between staff/volunteers

Meetings between individuals and team meetings (Board, committees, and staff teams) may resume in-person at EFAA, indoors or outdoors. Each group can determine when and if they wish to recommence in-person meetings.

Indoor meetings, please bring a mask with you:

- For fully vaccinated staff and volunteers masks are optional.
- For unvaccinated staff and volunteers, masks are required.
- Meeting participants may determine as a group to all wear masks regardless of vaccination status.
- To verify volunteers' vaccination status, Board and Committee chairs will confirm via checking vaccination cards prior to mask removal.
- To the extent possible, open windows for increased ventilation and create as much distance as possible between people.
- Call in options are encouraged

Outdoor meetings:

- Masks optional for fully vaccinated; for unvaccinated, masks required only if social distancing cannot be maintained.
- Meeting participants may determine as a group to all wear masks regardless of vaccination status.

D. Contractors, vendors, donors, partners etc. visiting EFAA

- All visitors to EFAA premises must wear masks indoors and maintain masks in all public spaces
- After **verifying vaccination** status, staff may choose to meet with a visitor unmasked

E. Participant facing in-person services

1. Any participant facing services, **participants need to be masked while indoors at EFAA facilities.**

2. Participants may remain unmasked if maintaining social distance during outdoor meetings
3. When meeting one on one indoors, either participants or staff may request that the other wear a mask (examples: **basic needs appointments, housing site case management meetings**).
4. All **food bank, front desk and intake staff and volunteers** will have vaccination status confirmed if they want to go maskless. Vaccinations are required for participant-facing volunteer positions with an exception of store pick up drivers, home delivery drivers and mobile food pantry volunteers where vaccination is not required since activity is essentially outdoors.

To confirm vaccination status, please contact the Director of Volunteer Services, Sue McCullough. Signage will be put up to communicate that to the public.

5. In-person tabling in EFAA facilities, not expected to resume in the near term, but if such an event (nutrition counseling, lifeline phone signup, etc.), the person tabling would be required to wear a mask or confirm vaccination status with staff supervisor.

6. Activities with children:

Staff:

- Outdoors: Fully vaccinated staff may go without a mask outdoors; unvaccinated staff must wear masks if social distancing cannot be maintained
- Indoors: masks are required indoors, regardless of vaccination status

Volunteers:

- Outdoors: Fully vaccinated volunteers may go without a mask outdoors; volunteers must be vaccinated
- Indoors: masks are required indoors, regardless of vaccination status
- All in-person volunteers working with children require proof of vaccination.

Further COVID protocols for Kids Club will be issued separately, following evolving state and local guidance